



## **FMP EXECUTIVE COMMITTEE**

*(Assistant Superintendent of Academics and Family Services, Assistant Superintendent of Finance and Operations, Building Managers, Perkins & Will, and Gilbane)*

**PMSA, Monday, July 15, 2019, 3:00pm**

### **Minutes**

#### **1. Introduction**

*The action from this Committee is progress towards a recommendation to the BOE Finance and Facilities Committee.*

Attendees: Executive Committee, Dr. Patrick Hardy, Antoinette Rayburn, and Mary O'Rourke

Absent: Paul Starck-King and L.T. Taylor

#### **2. East Auto Shop**

- The original FMP suggested relocating the East auto shop to inside the main building which is not feasible now.
- A decision must be made regarding the question: is the auto shop in the right place now?
- Dr. Hardy addressed the Committee with several concerns: (1) the auto shop is too far away from the main campus; (2) security issues due to the remote location with entering and exiting; (3) never liked the current location and suggested a key card system for those students enrolled in the program
- Initially, there was a push back from East in relocating the auto shop
- The Committee discussed exploring the opportunity to move the location
- There needs to be a financial discussion because equipment has been purchased for the program for FY20

#### **3. HLS Work**

- Perkins & Will explained that they will review work upon completion; they did ask how the funds are being tracked
- Ron Anderson stated that there are funds for the FMP and HLS; PMSA quotes are complete
- Angelo Calcagno explained most work will be completed in-house; however, some work to be bid
- Updates on work should be sent to Perkins & Will – Jessica Wagner has not received an update in over a month

- Perkins & Will is working on the drawings – reducing scope based on drawings – bidding by August 16<sup>th</sup>
- The scanning of blueprints (given to ARC by building managers) should be complete by the end of July
- Michael Dolter stated that it is a **high priority** to obtain the mechanical drawings at East and West
- Perkins & Will need access to the scans – email links to be sent per Ron

**4. Other FY20 work for completion**

- Spring FY20 – Advanced Manufacturing at West – committing monies for abatement
- Infrastructure work to be completed – TBD
- The parking lots are scheduled for the summer of '20

**5. IT consideration for HLS and FY20 work**

- The Committee explained that the IT department attends the building meetings as FMP progression occurs

**The FMP Executive Committee will be meeting monthly prior to the BOE Finance and Facilities Committee meetings - invites will be sent soon.**