



Naviance Aligned PaCE Individualized Learning Plan

Proviso Township High Schools District 209

GRADE 12			
	PaCE Expectations	Naviance Alignment	Due Date
By 12/31 of 12th grade a student should have:	Completed 3 or more admission applications to PS institutions	Student applies to at least 3 colleges	<i>End of April</i>
	Met with a school counselor to ensure all steps in the PS admission process are completed on time	Task marked as complete by counselor when student meets with counselor to complete Senior Year Planning Meeting	<i>End of November</i>
	Attended a FAFSA completion workshop	Student attends a FAFSA workshop and marks the task as complete	<i>End of November</i>
	Completed the FAFSA	Task is marked complete by counselor	<i>End of November</i>
By the end of 12th grade a student should be supported to:	Address any remedial needs in Math/ELA	Class meeting with counselors and teachers, individual meeting, if applicable.	<i>Ongoing</i>
	Obtain an internship opportunity relating to CP	Students will be given the opportunity to apply for an internship, apprenticeship or work program.	<i>Ongoing</i>
	If applicable, receive industry-based certification(s) relating to CP	Student uploads evidence of certification completion	<i>End of May</i>
	Complete one or more team based challenges or projects relating to CP	Student completes a career pathway capstone through selected academy or IB program	<i>End of May</i>
	Attend a financial aid award letter workshop	Student uploads all award letters and provides copy to college and career counselor.	<i>End of April</i>
A student should know:	How CP courses and experiences articulate to degree programs at PS options	Student attends a post-secondary financial planning workshop and marks task complete	<i>End of April</i>
	Estimated cost of each PS option	Student attends a post-secondary financial planning workshop and marks task complete	<i>End of April</i>
	Affordability of PS options in relation to expected entry-level career salary and anticipated debt	Student attends a post-secondary financial planning workshop and marks task complete	<i>End of April</i>
	Terms and conditions of any scholarship or loan	Student attends a post-secondary financial planning workshop and marks task complete	<i>End of April</i>



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GRADE 11			
	PaCE Expectations	Naviance Alignment	Due Date
By the end of 11th grade a student should be supported to:	Revisit the career survey	Student completes the StrengthsExplorer and Game Plan Survey	<i>End of November</i>
	Visit at least one workplace aligned to career interests	Student visits an employer within their career cluster.	<i>End of May</i>
	Create a resume and personal statement	Student updates their resume and student uploads personal statement	<i>End of May</i>
	Identify an internship/ job shadow opportunity related to CP	Student will mark task complete when they contact at least three community members and/or attend career fair to learn about internships and job shadow opportunities of interest.	<i>End of May</i>
	Determine readiness for college-level coursework in Math/ELA and enrolled in either "catch up" or "speed up" course	Students will review standardized test scores and assess readiness with counselor and mark task complete.	<i>End of May</i>
	Complete or enroll in at least one early college credit opportunity	Review dual credit opportunities and update 4-year course plan (ILP) in Naviance.	<i>End of December</i>
	Attend a college fair	Student completes a college fair and college visits survey.	<i>End of May</i>
	Visit at least 3 PS institutions	Student completes a college fair and college visits survey.	<i>End of May</i>
	Take at least one college entrance exam	Student takes the SAT	<i>End of April</i>
A student should know:	App deadlines, test timing, cost, and prep for industry-based certification for CP	Student completes a SuperMatch College Search and adds at least 5 colleges to their Favorites List	
	Career attributes related to career interests	Student adds at least 3 careers to their Favorites List	<i>End of November</i>
	Entrance requirements, including app deadlines, for expected PS program of study	Student completes a SuperMatch College Search and adds at least 5 colleges to their Favorites List	<i>End of May</i>
	3-5 match schools, one safety, and one reach school for PS program of study	Student completes a SuperMatch College Search and adds at least 5 colleges to their Favorites List	<i>End of May</i>
	Negative impact of remediation on PS goals	Individual meeting with counselors and teachers if applicable	<i>Ongoing</i>
Financial aid deadlines for chosen PS options	Student attends junior focus event and marks task complete.	<i>End of March</i>	



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GRADE 10			
PaCE Expectations	Naviance Alignment	Due Dates	
By the end of 10th grade a student should be supported to:	Participate in a mock job interview	Students uploads their certificate and interview rating sheet as evidence of their mock interview with a community member	<i>End of May</i>
	Complete an orientation course to a particular career cluster or cluster grouping	Students should be taking or have taken an intro level course related to selected college and career pathway.	<i>ILP</i>
	Select a career pathway (CP) within a career cluster of interest	Student completes Do What You Are adds at least three careers to their Favorites List	<i>End of November</i>
	Begin determining eligibility for AP courses	Student updates their 4-year course plan (ILP) in Naviance	<i>End of December</i>
	Identify 2-3 adults to support him/her through the college and career selection process	Student completes a survey indicating 2-3 adults with contact information that will support him/her through the college and career selection process	<i>Ongoing</i>
	Attend a college affordability workshop with adult family member	Student completes a survey to indicate what parent university, college and career center, or community workshop they attended.	<i>Ongoing</i>
A student should know:	Educational requirements, cost, expected entry level, and midpoint salary for occupations in selected CP	Student adds at least three careers to their Favorites List	<i>End of November in DWYA assessment</i>
	Different types of PS credentials and institutions	Student completes an EFC Completion Survey	<i>End of May</i>
	General timing of college entrance exams and apps	Student completes an EFC Completion Survey	<i>End of May</i>
	Benefit of early college credit opportunities to PS access and completion	Student completes an EFC Completion Survey	<i>End of May</i>



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GRADE 9			
	PaCE Expectations	Naviance Alignment	Due Dates
By the end of 9th grade a student should be supported to:	Revisit career cluster survey and take a career interest survey	Student completes Career Interest Profiler	<i>End of March</i>
	Revisit career cluster survey and take a career interest survey	Student completes the Learning Style Inventory	<i>End of February</i>
	Complete an orientation to career clusters	Student completes the Career Cluster Finder survey	<i>End of September</i>
	Attend a postsecondary (PS) options workshop <ul style="list-style-type: none"> - College visits - Career fairs 	Student adds a comment indicating what college visit or career fair they attended.	<i>End of November</i>
	Meet with a counselor to discuss coursework and postsecondary/career plans	Student completes their 4-year course plan (ILP) in Naviance	<i>End of December</i>
	Begin determining eligibility for AP courses	Student completes their 4-year course plan (ILP) in Naviance	<i>End of December</i>
	Outline a plan for community service/ extracurricular activities related to PS plans	Counselor enters community service hours in PowerSchool	<i>Ongoing</i>
	Complete a financial aid assessment with a family member	Student completes an EFC Completion Survey	<i>End of May</i>
A student should know:	One or two career clusters for further exploration and development	Student complete Career Cluster Finder and adds at least 1 career cluster to their Favorites List	<i>End of September</i>
	The relationship between HS coursework, attendance, and grades to PS plans	Counselor meets with student to review progress, behavior, attendance and grades and marks the task as complete.	<i>Individual Meeting with Counselor</i>
	Importance of community service and extracurricular activities to PS and career plans	Counselor meets with student to review importance of community service and extracurricular activities and marks the task as complete.	<i>Individual and/or class meeting with Counselor</i>
	General cost ranges of various PS options	Student completes an EFC Completion Survey and/or attends a post-secondary financial aid presentation	<i>Completed during EFC Survey</i>