



# Naviance Aligned PaCE Individualized Learning Plan

## Proviso Township High Schools District 209

Grade 12			
	PaCE Expectations	Naviance Alignment	Due Date
By 12/31 of 12th grade a student should have:	Completed 3 or more admission applications to PS institutions	<b>Student applies to at least 3 colleges</b>	<i>End of April</i>
	Met with a school counselor to ensure all steps in the PS admission process are completed on time	<b>Task marked as complete by counselor when student meets with counselor to complete Senior Year Planning Meeting</b>	<i>End of November</i>
	Attended a FAFSA completion workshop	<b>Student attends a FAFSA workshop and marks the task as complete</b>	<i>End of November</i>
	Completed the FAFSA	<b>Task is marked complete by counselor</b>	<i>End of November</i>
By the end of 12th grade a student should be supported to:	Address any remedial needs in Math/ELA	<b>Class meeting with counselors and teachers, individual meeting, if applicable.</b>	<i>Ongoing</i>
	Obtain an internship opportunity relating to CP	<b>Students will be given the opportunity to apply for an internship, apprenticeship or work program.</b>	<i>Ongoing</i>
	If applicable, receive industry-based certification(s) relating to CP	<b>Student uploads evidence of certification completion</b>	<i>End of May</i>
	Complete one or more team based challenges or projects relating to CP	<b>Student completes a career pathway capstone through selected academy or IB program</b>	<i>End of May</i>
	Attend a financial aid award letter workshop	<b>Student uploads all award letters and provides copy to college and career counselor.</b>	<i>End of April</i>
A student should know:	How CP courses and experiences articulate to degree programs at PS options	<b>Student attends a post-secondary financial planning workshop and marks task complete</b>	<i>End of April</i>
	Estimated cost of each PS option	<b>Student attends a post-secondary financial planning workshop and marks task complete</b>	<i>End of April</i>
	Affordability of PS options in relation to expected entry-level career salary and anticipated debt	<b>Student attends a post-secondary financial planning workshop and marks task complete</b>	<i>End of April</i>
	Terms and conditions of any scholarship or loan	<b>Student attends a post-secondary financial planning workshop and marks task complete</b>	<i>End of April</i>



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Grade 11			
PaCE Expectations	Naviance Alignment	Due Date	
By the end of 11th grade a student should be supported to:	Revisit the career survey	<b>Student completes the StrengthsExplorer and Game Plan Survey</b>	<i>End of November</i>
	Visit at least one workplace aligned to career interests	<b>Student visits an employer within their career cluster.</b>	<i>End of May</i>
	Create a resume and personal statement	<b>Student updates their resume and student uploads personal statement</b>	<i>End of May</i>
	Identify an internship/ job shadow opportunity related to CP	<b>Student will mark task complete when they contact at least three community members and/or attend career fair to learn about internships and job shadow opportunities of interest.</b>	<i>End of May</i>
	Determine readiness for college-level coursework in Math/ELA and enrolled in either "catch up" or "speed up" course	<b>Students will review standardized test scores and assess readiness with counselor and mark task complete.</b>	<i>End of May</i>
	Complete or enroll in at least one early college credit opportunity	<b>Review dual credit opportunities and update 4-year course plan (ILP) in Naviance.</b>	<i>End of December</i>
	Attend a college fair	<b>Student completes a college fair and college visits survey.</b>	<i>End of May</i>
	Visit at least 3 PS institutions	<b>Student completes a college fair and college visits survey.</b>	<i>End of May</i>
	Take at least one college entrance exam	<b>Student takes the SAT</b>	<i>End of April</i>
	A student should know:	App deadlines, test timing, cost, and prep for industry-based certification for CP	<b>Student completes a SuperMatch College Search and adds at least 5 colleges to their Favorites List</b>
Career attributes related to career interests		<b>Student adds at least 3 careers to their Favorites List</b>	<i>End of November</i>
Entrance requirements, including app deadlines, for expected PS program of study		<b>Student completes a SuperMatch College Search and adds at least 5 colleges to their Favorites List</b>	<i>End of May</i>
3-5 match schools, one safety, and one reach school for PS program of study		<b>Student completes a SuperMatch College Search and adds at least 5 colleges to their Favorites List</b>	<i>End of May</i>
Negative impact of remediation on PS goals		<b>Individual meeting with counselors and teachers if applicable</b>	<i>Ongoing</i>
Financial aid deadlines for chosen PS options		<b>Student attends junior focus event and marks task complete.</b>	<i>End of March</i>



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Grade 10			
PaCE Expectations	Naviance Alignment	Due Dates	
By the end of 10th grade a student should be supported to:	Participate in a mock job interview	<b>Students uploads their certificate and interview rating sheet as evidence of their mock interview with a community member</b>	<i>End of May</i>
	Complete an orientation course to a particular career cluster or cluster grouping	<b>Students should be taking or have taken an intro level course related to selected college and career pathway.</b>	<i>ILP</i>
	Select a career pathway (CP) within a career cluster of interest	<b>Student completes Do What You Are adds at least three careers to their Favorites List</b>	<i>End of November</i>
	Begin determining eligibility for AP courses	<b>Student updates their 4-year course plan (ILP) in Naviance</b>	<i>End of December</i>
	Identify 2-3 adults to support him/her through the college and career selection process	<b>Student completes a survey indicating 2-3 adults with contact information that will support him/her through the college and career selection process</b>	<i>Ongoing</i>
	Attend a college affordability workshop with adult family member	<b>Student completes a survey to indicate what parent university, college and career center, or community workshop they attended.</b>	<i>Ongoing</i>
A student should know:	Educational requirements, cost, expected entry level, and midpoint salary for occupations in selected CP	<b>Student adds at least three careers to their Favorites List</b>	<i>End of November in DWYA assessment</i>
	Different types of PS credentials and institutions	<b>Student completes an EFC Completion Survey</b>	<i>End of May</i>
	General timing of college entrance exams and apps	<b>Student completes an EFC Completion Survey</b>	<i>End of May</i>
	Benefit of early college credit opportunities to PS access and completion	<b>Student completes an EFC Completion Survey</b>	<i>End of May</i>



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Grade 9			
	PaCE Expectations	Naviance Alignment	Due Dates
By the end of 9th grade a student should be supported to:	Revisit career cluster survey and take a career interest survey	<b>Student completes Career Interest Profiler</b>	<i>End of March</i>
	Revisit career cluster survey and take a career interest survey	<b>Student completes the Learning Style Inventory</b>	<i>End of February</i>
	Complete an orientation to career clusters	<b>Student completes the Career Cluster Finder survey</b>	<i>End of September</i>
	Attend a postsecondary (PS) options workshop <ul style="list-style-type: none"> <li>- College visits</li> <li>- Career fairs</li> </ul>	<b>Student adds a comment indicating what college visit or career fair they attended.</b>	<i>End of November</i>
	Meet with a counselor to discuss coursework and postsecondary/career plans	<b>Student completes their 4-year course plan (ILP) in Naviance</b>	<i>End of December</i>
	Begin determining eligibility for AP courses	<b>Student completes their 4-year course plan (ILP) in Naviance</b>	<i>End of December</i>
	Outline a plan for community service/ extracurricular activities related to PS plans	<b>Counselor enters community service hours in PowerSchool</b>	<i>Ongoing</i>
	Complete a financial aid assessment with a family member	<b>Student completes an EFC Completion Survey</b>	<i>End of May</i>
A student should know:	One or two career clusters for further exploration and development	<b>Student complete Career Cluster Finder and adds at least 1 career cluster to their Favorites List</b>	<i>End of September</i>
	The relationship between HS coursework, attendance, and grades to PS plans	<b>Counselor meets with student to review progress, behavior, attendance and grades and marks the task as complete.</b>	<i>Individual Meeting with Counselor</i>
	Importance of community service and extracurricular activities to PS and career plans	<b>Counselor meets with student to review importance of community service and extracurricular activities and marks the task as complete.</b>	<i>Individual and/or class meeting with Counselor</i>
	General cost ranges of various PS options	<b>Student completes an EFC Completion Survey and/or attends a post-secondary financial aid presentation</b>	<i>Completed during EFC Survey</i>