Registration

Parents of New Students (Freshmen or Transfer)

When registering or enrolling your student please note the following:

● All freshmen, new transfers and returning senior-level students **MUST** submit medical documentation (contact our nurse’s office for specific information 708-202-1797)

● New Transfers or enrolling students **MUST** have the following documents:

   1. Unofficial transcripts (8th grade diploma & PSAT 8/9 scores for freshmen)
   2. Grades to withdrawal
   3. Illinois State Transfer Form (ISBE Good Standing Form)
   4. Physical and shot records
   5. Current IEP (Diverse Learners only)

In addition, the parent/guardian has to provide the following:

1. **Birth Certificate**
2. 3 Documents that proves that the parent/guardian resides within the Proviso East attendance boundary (1 document from Category A and 2 documents from Category B)

<table>
<thead>
<tr>
<th>Category A</th>
<th>Category B</th>
</tr>
</thead>
<tbody>
<tr>
<td>Real estate tax bill</td>
<td>Gas, water, or electric bill</td>
</tr>
<tr>
<td>Mortgage Document/Payment book</td>
<td>Drivers’ License or state ID</td>
</tr>
<tr>
<td>Signed Lease</td>
<td>Phone bill, cable bill</td>
</tr>
<tr>
<td>Residency attestation along with lease-holders</td>
<td>Medical Card w/ current address</td>
</tr>
<tr>
<td>Signed lease or mortgage papers</td>
<td>Vehicle registration</td>
</tr>
<tr>
<td>Military housing letter</td>
<td>City sticker receipt</td>
</tr>
<tr>
<td>Section 8 Letter</td>
<td>Pay Check Stub</td>
</tr>
</tbody>
</table>

If the student is residing with someone other than the parent, legal documentation showing guardianship needs to be provided.

To begin the process, please gather the necessary documentation and come to the Proviso East Main Office.

For more information, please contact our registrar at 708-202-1614

Parents of Returning Students (Those who attended Proviso East last year and have not withdrawn)

You should have received a letter in the mail with your student’s pin number. If you have, then go to the following website:


and follow the steps outlined in the instructions.

For more information, please contact our main office at 708-344-7000 or our registrar at 708-202-1614

**REGISTRATION HOURS** are 10:00am – 1:00pm