

Action Item

Subject:

TI-84 Plus Calculator Bid

Background:

The District has purchased calculators previously, but new calculators are now needed to replace those that have been lost or damaged. Students are responsible for the cost of calculators if lost or damaged.

Administration's Analysis:

This bid was posted to the District's website, published in the Chicago Tribune newspaper, and sent to Bach Company, Barak, Fisher Scientific, Garvey's Office Supplies, Hand2Mind, Office Depot, and Warehouse Direct. Although AFP Industries, Inc. posted the lowest bid, they require a \$4000 pre-payment, no other vendors require a pre-payment.

The following bids were received:

AFP Industries, Inc.	\$61,646.00
Bach Company	\$61,912.50
Fisher Scientific	\$69,569.00
Hand2Mind	\$71,500.00
Office Depot	\$64,981.67
Staples	\$67,268.50
Warehouse Direct	\$67,600.00

Statute, Administrative Policy or Board Rules Statement:

All contracts for supplies, materials, or work involving expenditures in excess of \$25,000 shall be made in accordance with the State law bidding procedure, unless specifically exempted, 105, ILCS 5/10-20.21.

Implementation Plan:

The calculators are being sent to each building for the purpose of providing academic services through resource support to the students while they are completing state required exams as well as classroom support in the daily classroom math instruction.

After the calculators are inventoried and labeled they will be housed as follows:

300 at Proviso East, 300 at Proviso West, and 50 at the District Office.

Administration's Recommendation:

That the Board of Education of Proviso Township High Schools District 209 accepts the Superintendent's recommendation to award the purchase of 650 calculators to Bach Company in the amount of \$61,912.