

Action Item

Subject:

Maintenance Supplies

Background:

The District solicited bids for maintenance supplies for the three schools. All supplies are housed in the maintenance department at each building to be used as needed. Supplies are bid in bulk in order to obtain the best pricing. However, they are only ordered and delivered as needed.

Administration's Analysis:

On Wednesday, April 19, 2017, at 10:15 a.m., bids were received for the above supply bid in the District Office at Proviso Township High School. During the 15-day bidding period prior to this date, a total of six vendors became bidders of record and submitted sealed bids. The bid opening was conducted by the business office, project manager, two building managers of Proviso Township High School District 209, and witnessed by one attendee.

Some of the vendors submitted a partial quote, two submitted a full quote. The lowest bidder, Unique Products, submitted a full bid. The individual unit costs shall not exceed the pricing listed within the bid.

Statute, Administrative Policy or Board Rules Statement:

All contracts for supplies, materials, or work involving expenditures in excess of \$25,000 shall be made in accordance with the State law bidding procedure, unless specifically exempted, 105, ILCS 5/10-20.21.

Implementation or Assessment Plan:

The vendor will begin supplying the District with maintenance supplies beginning July 1, 2017 through June 30, 2018.

Administration's Recommendation:

That the Board of Education of Proviso Township High Schools District 209 accepts the Superintendent's recommendation to approve the bid of Unique Products to supply the District with maintenance supplies in the amount not to exceed **\$62,101.12.**

5/9/2017

BID NO. 04-2017

BID FORM

Full Bid

TO: Office of Business Administration
Proviso Township High Schools
8601 West Roosevelt Road
Forest Park, IL 60130-2532

FROM: UNIQUE PRODUCTS BOB SPIEL
(Name of Bidder)

TOTAL BASE PRICE FOR ITEMS BID \$62,101.12

I have examined the specifications and instructions included herein and agree, provided I am awarded a contract within 90 days of bid due date, to provide the specified items for the sum shown in accordance with the terms stated herein. All deviations from specifications and terms are in writing and attached hereto.

UNIQUE PRODUCTS
Firm Name

Bob Spiel
Signature

3860 COMMERCE DR
Address

Bob SPIEL
Print Name

ST. CHARLES, IL 60174
City, State, Zip Code

Account Manager
Title

P: 630-550-1171 F: 708-429-7348
Telephone & Fax Numbers

11/18/17
Date

IF NO BID is your response, please see
COURTESY NO BID Response Questionnaire

BID NO. 04-2017

BID FORM

Full Bid

TO: Office of Business Administration
Proviso Township High Schools
8601 West Roosevelt Road
Forest Park, IL 60130-2532

FROM: Warehouse Direct Workplace Solutions
(Name of Bidder)

TOTAL BASE PRICE FOR ITEMS BID

\$113,742.44

I have examined the specifications and instructions included herein and agree, provided I am awarded a contract within 90 days of bid due date, to provide the specified items for the sum shown in accordance with the terms stated herein. All deviations from specifications and terms are in writing and attached hereto.

Warehouse Direct Workplace Solutions

Firm Name

2001 South Mount Prospect

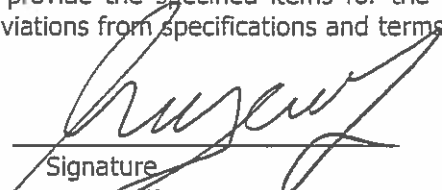
Address

Des Plaines, IL 60018

City, State, Zip Code

847-293-2306 Fax 847-956-5815

Telephone & Fax Numbers



Signature

Greg Kelly

Print Name

Senior Account Manager

Title

April 19, 2017

Date

If NO BID is your response, please see
COURTESY NO BID Response Questionnaire

BID NO. 04-2017

BID FORM

Partial Bid

TO: Office of Business Administration
Proviso Township High Schools
8601 West Roosevelt Road
Forest Park, IL 60130-2532

FROM: Chemcraft Industries
(Name of Bidder)

TOTAL BASE PRICE FOR ITEMS BID \$ 81,145.21

I have examined the specifications and instructions included herein and agree, provided I am awarded a contract within 90 days of bid due date, to provide the specified items for the sum shown in accordance with the terms stated herein. All deviations from specifications and terms are in writing and attached hereto.

Chemcraft Industries Inc. Martin Munoz
Firm Name Signature
4447 W. Cortland St. Martin Munoz
Address Print Name
Chicago, IL 60639 President
City, State, Zip Code Title
773-929-6800 (phone)
773-929-3925 4/18/17
Telephone & Fax Numbers Date

If NO BID is your response, please see
COURTESY NO BID Response Questionnaire

BID NO. 04-2017

BID FORM

TO: Office of Business Administration
Proviso Township High Schools
8601 West Roosevelt Road
Forest Park, IL 60130-2532

Partial Bid

FROM: HP Products / Ferguson
(Name of Bidder)

TOTAL BASE PRICE FOR ITEMS BID \$ 60313.10

I have examined the specifications and instructions included herein and agree, provided I am awarded a contract within 90 days of bid due date, to provide the specified items for the sum shown in accordance with the terms stated herein. All deviations from specifications and terms are in writing and attached hereto.

HP Products / Ferguson
Firm Name

Keith Wetstein
Signature

11800 S Austin
Address

Keith Wetstein
Print Name

Alsip IL 60803
City, State, Zip Code

Bid Coordinator
Title

800-328-2754
Telephone & Fax Numbers

4/18/17
Date

If NO BID is your response, please see
COURTESY NO BID Response Questionnaire

BID FORM

TO: Office of Business Administration
Proviso Township High Schools
8601 West Roosevelt Road
Forest Park, IL 60130-2532

Partial Bid

FROM: Kranz Inc
(Name of Bidder)

TOTAL BASE PRICE FOR ITEMS BID \$ 36,561.19

I have examined the specifications and instructions included herein and agree, provided I am awarded a contract within 90 days of bid due date, to provide the specified items for the sum shown in accordance with the terms stated herein. All deviations from specifications and terms are in writing and attached hereto.

Kranz Inc
Firm Name


Signature

2200 DeKoven Ave
Address

Marie Shellswick
Print Name

Racine, WI 53403
City, State, Zip Code

Bid Coordinator
Title

262-638-2240 fax 262-638-2202
Telephone & Fax Numbers

4/12/17
Date

If NO BID is your response, please see
COURTESY NO BID Response Questionnaire

BID NO. 04-2017

BID FORM

TO: Office of Business Administration
Proviso Township High Schools
8601 West Roosevelt Road
Forest Park, IL 60130-2532

Partial Bid

FROM: North American Corporation
(Name of Bidder)

TOTAL BASE PRICE FOR ITEMS BID \$ 17,396.01

I have examined the specifications and instructions included herein and agree, provided I am awarded a contract within 90 days of bid due date, to provide the specified items for the sum shown in accordance with the terms stated herein. All deviations from specifications and terms are in writing and attached hereto.

North American Corporation Marissa Toomey
Firm Name Signature

2101 Claire Court Marissa Toomey
Address Print Name

Glenview, IL 60025 Account Executive
City, State, Zip Code Title

847-832-4000 847-832-4015 4-17-2017
Telephone & Fax Numbers Date
(fax)

If NO BID is your response, please see
COURTESY NO BID Response Questionnaire