

## **Action Item**

### **Subject:**

Digital Sign at Proviso West

### **Background:**

The electronic sign on Wolf Road was installed in 2005 by White Way Sign Company. Two years ago the White Way Sign Company went out of business. Over the last year, the building manager called several vendors who all indicated they could not service the sign due to unavailability of parts. After investigating, the building manager found that the parts White Way used were specifically manufactured for them by a company in China that went out of business. The cost to have someone else manufacture the parts through an aftermarket vendor were too costly and was the reason White Way closed their doors as well.

The sign has several components. The message board itself is made up of multiple LED boards, some of which are failing, meaning they are very dim or do not light up at all. If any of the components fail completely the school will not be able to use the sign at all.

### **Administration's Analysis:**

On, Tuesday, March 21, 2017, at 10:45 A.M., bids were received for the above referenced project in the District Office at Proviso Township High Schools. During the 13 day bidding period prior to this date, a total of five contractors became Bidders of Record and all five submitted sealed bids. The bid opening was conducted by the Business Office, Project Manager, Building Manager of Proviso West, and witnessed by five attendees. Refer to the attached bid tabulation and sign in sheet.

The District has reviewed the bid submitted, qualifications and references by the lowest bidder, Correct Digital Displays, Inc. and have found no evidence which would disqualify this bidder. The administration requests that the Board consider Correct Digital Displays, Inc. as being awarded the contract work at Proviso West for the total contract amount of **\$43,170.60.**

4/11/2017

**Statute, Administrative Policy or Board Rules Statement:**

School Board Policy 4:80 –The Superintendent shall notify the Board, as necessary, of any: (1) District personal property no longer needed for school purpose, and (2) school site, building, or other real estate that is necessary, unsuitable, or inconvenient, so that the Board may consider its disposition.

**Implementation or Assessment Plan:**

This project will begin following final approval at the April FOP meeting and all work is to be substantially complete by Monday, July 31, 2017.

**Administration's Recommendation:**

That the Board of Education of Proviso Township High Schools District 209 accepts the Administration's recommendation to use Correct Digital Displays, Inc. for the digital sign replacement located at Proviso West in the amount of **\$43,170.60**.



Digital Sign Proviso West	Bid Form	Bid Bond	Certificate of Eligibility	Certificate of Drug Free	Certificate of Drug Free 25 or More	Sexual Harassment	Proviso West	Total
<b>21-Mar-17</b>								

**Companies**

Correct Digital Displays, Inc.	X	X	X	X		X	X	\$ 43,170.60
Express Signs and Lighting Maintenance Inc.	X	X	X	X		X	X	\$ 49,652.00
Infinity Communications	X	X	X	X		X	X	\$ 54,924.38
Omega Sign & Lighting Inc.	X		X	X	X	X	X	\$ 65,395.00
Signco, Inc.	X	X	X	X		X	X	\$ 56,100.00